

MARINE PARKS PERMIT APPLICATION

GENERAL ACTIVITIES

April 2019

Joint Permits

The Great Barrier Reef Marine Park Authority (the Authority) and the Queensland Parks and Wildlife Service (QPWS) operate a joint Marine Parks permit process that generally is administered by the Authority. Joint Marine Parks permits grant access to both the Great Barrier Reef Marine Park (Commonwealth) and the Great Barrier Reef Coast Marine Park (State) for certain purposes.

About this application form

This form is to be used when applying for permissions under the *Great Barrier Reef Marine Park Act 1975* (Cth) and/or the *Marine Parks Act 2004* (Qld) to undertake the following activities in the Great Barrier Reef Marine Park and/or the Great Barrier Reef Coast Marine Park:

- Education program
- Collecting
- Harvest fisheries
- Traditional use

For activities not mentioned above (tourist operations, research, moorings, installation and/or use of structures and works in the Marine Parks) different application forms are available. Please download the appropriate form from the Authority's website or phone one of the numbers below.

More information

Visit the Authority's website to obtain information about other types of Marine Parks permits and the application process (www.gbrmpa.gov.au/zoning-permits-and-plans/permits/), or contact the Authority for a permit application information package. For information on State-only Marine Parks permits, please visit the QPWS website (<http://www.des.qld.gov.au/>) or phone one of the QPWS numbers below.

For further information please contact the Authority's Assessments and Permissions team or the Assessments and Approvals section of the QPWS office in your region.

| | | |
|---|--------------|---------------------|
| Great Barrier Reef Marine Park Authority (www.gbrmpa.gov.au) | Townsville | Tel: (07) 4750 0700 |
| Department of Environment and Science Queensland Parks and Wildlife Service (http://www.des.qld.gov.au/) | Cairns | Tel: (07) 4222 5282 |
| | Townsville | Tel: (07) 4722 5314 |
| | Airlie Beach | Tel: (07) 4967 7355 |
| | Rockhampton | Tel: (07) 4936 0511 |



Australian Government
Great Barrier Reef
Marine Park Authority



Queensland
Government

HOW TO APPLY

- Complete the application form;
- Email the completed application form (and attachments if applicable) to assessments@gbmpa.gov.au;

Applications for State only permits should be forwarded to your nearest QPWS office (see contact details on the first page).

All applicants should complete **Parts A, B and E** of this form. Complete **all Parts**, where relevant, for new permit applications.

If the applicant is applying to continue an existing permit, complete **Part C** only if this information has changed since the previous application.

PLEASE NOTE:

It is important that the Authority and QPWS receive correct information about your permit application. There are significant penalties for giving false or misleading information.

The information you provide may be given to other Commonwealth and State agencies, which have a role in the management of the area.

Please read and complete this form carefully as incorrect or insufficient information may delay consideration of your application.

Information Box

HOW TO APPLY AND FEES

Applications should be lodged as early as possible, preferably at least two (2) months prior to the date the permit is required.

An application for a Marine Parks permit to conduct commercial activities requires the payment of a Permit Application Assessment Fee (PAAF). More information on the application fee and payment details can be obtained [here](#) or by contacting the Authority.

PART A

Proposed Permit Holder Details

If there is insufficient space on this form to fully address any of the questions, please attach additional pages to your application.

1. Is the proposed permit holder a company?
(see information box)

Yes

No ▶ Go to Question 2

Information Box (Question 1)

Permits can be granted to:

- a REGISTERED COMPANY
- an INDIVIDUAL
- multiple INDIVIDUALS/COMPANIES

| | | | |
|-----------------------------------|--|-----------|--|
| Registered company name: | | ACN/ABN: | |
| Registered office street address: | | Postcode: | |
| Postal Address: | | Postcode: | |

Go to Question 3

2. Is the proposed permit holder an individual, more than one individual, or an individual plus a company (partners etc.)?

Yes

Please list the names and addresses of all persons who are proposed to be included on the permit.

| | | | |
|----------------------|--|-----------|--|
| Full name(s): | | | |
| Residential address: | | Postcode: | |
| Postal address: | | Postcode: | |

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|----------------------|--|-----------|--|
| Full name(s): | | | |
| Residential address: | | Postcode: | |
| Postal address: | | Postcode: | |

| | | | |
|----------------------|--|-----------|--|
| Full name(s): | | | |
| Residential address: | | Postcode: | |
| Postal address: | | Postcode: | |

If insufficient space, please attach further information

3. Does the proposed permit holder wish to include a trading name on its permit?

Yes No ▶ Go to Question 4

| | |
|---------------|--|
| Trading name: | |
|---------------|--|

4. Contact person:

| | | | | | |
|----------------------|--|-------|--|------|--|
| Title: | | Name: | | | |
| Employment Position: | | | | Mob: | |
| Email: | | Tel: | | Fax: | |

NOTE: The nominated contact person will need to be available to respond to any queries that arise during the assessment of the application. Non-availability may result in processing delays.

PART B

Current Permit Details

5. Has the proposed permit holder (individual/s or company) held a Marine Parks permit within the last three (3) years?

Yes No ▶ Go to Part C

| | |
|----------------|--|
| Permit/s held: | |
|----------------|--|

6. Is the proposed permit holder applying for the replacement/continuation of an existing permit?

Yes No ▶ Go to Part C

Information Box (Question 6)

If your application is accepted by the Authority before your existing permit expires, you may continue to operate in accordance with your existing permit until a decision has been made on your application.

| | |
|--------------------------|--|
| Permit/s to be replaced: | |
|--------------------------|--|

7. Does the proposed permit holder wish to change anything about its existing permit?

Yes ▶ Go to PART C No ▶ Go to PART D

PART C

New permit OR change to existing permit

8. What type of permit is the proposed permit holder applying for?

- Harvest fishery
 - Coral
 - Aquarium fish
 - Beche de mer
 - Tropical rock lobster
 - Other (please specify): _____
- Education program
- Collecting
- Traditional use
- Other activities: _____

Information Box
CHANGE TO EXISTING PERMIT
 For permit holders wishing to change anything about an existing permit, only complete those questions relating to the change.

Information Box (Question 8)
EDUCATION PROGRAM
 Please attach a description of the following:
 (a) Your proposed activity including details of proposed collecting or other manipulative fieldwork involved (e.g. number and types of species to be collected, duration, frequency, type and extent of proposed disturbance).
 (b) Your proposed timetables, duration of trip(s), number of people involved, transport needs.

COLLECTING OR TRADITIONAL USE
 Please attach:
 (a) The purpose of the collecting, e.g. sale, trade, own use, ceremony (for traditional hunting, fishing and gathering).
 (b) Types of animals, plants and marine products you wish to take, how many of each type and the method you propose to use to take these animals, plants and marine products.
 (c) How often you plan to do this activity and how many people will be involved.
 (d) For an application for traditional use, please supply a letter from the traditional owners of the sea country in question, giving permission to undertake the use applied for.

9. Is the proposed activity of a commercial nature?

- Yes No

10. In which Management Area(s) of the Marine Parks does the proposed permit holder wish to operate?

- Far Northern Management Areas
- Cairns/Cooktown Management Areas
- Townsville/Whitsunday Management Areas
- Mackay/Capricorn Management Areas

Information Box (Question 10)
 The Marine Parks are divided into four Management Areas to help simplify management. These Management Areas are identified on the Zoning Maps.

11. Where does the proposed permit holder wish to operate within the Marine Parks?

- Yes No ▶ Go to 12

Information Box (Question 11)
 Check the zoning maps on the Authority's website for your preferred location/s. Check that the activities for which you are applying are permitted at that location.

| Specific location/s (e.g. reef name, specific zone number e.g. CP-14-4018) | Zone (for example, Marine National Park Zone, General Use Zone) | How often do you wish to access each location? |
|---|--|--|
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12. Please list the details of any vessels or aircraft to be included on this permit, which are intended to be used as the main mode of transportation in the Marine Park/s.

| Vessel name/aircraft type | Marine Parks Vehicle Identification Number (VIN/BIN/AIN) | Registration number | Vessel length (m) | Surveyed passenger capacity | Max number of participants in program (passengers & crew) | Usual home port or aircraft departure point |
|---------------------------|--|---------------------|-------------------|-----------------------------|---|---|
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If insufficient space, please attach further information

PART D

Authority to act

Authority to act on Company's behalf

I _____

Director of _____

(ACN _____) authorise

_____ (Full Name)

_____ (Position)

to act on behalf of _____ regarding:

- all Marine Park/s permit matters (including, but not limited to applications, permits, bookings and EMC) or;
 the following limited Marine Park/s permit matters (please provide details): _____

Name of Director: _____ (Block Letters)

Signature _____ Date _____

PART E

Proposed Permit Holder's Declaration: Please read the following carefully.

Privacy Notice – The Authority

Personal information you provide to the Authority in your permit application is protected by the *Privacy Act 1988* (the Privacy Act). The information provided by you will be used by the Authority to assess your application and to assist it to make decisions whether to grant you a relevant permission. The Authority may also use the personal information you provide to notify you of any subsequent matters affecting any permission granted to you, including any changes to your permission, information about management arrangements for the Great Barrier Reef Marine Park, and information about relevant policies implemented by the Authority. The authority to collect this information is in the *Great Barrier Reef Marine Park Act 1975* and the *Great Barrier Reef Marine Park Regulations 2019* (the Regulations).

Who do we give it to:

This joint application form may be used by both the Authority and the Department of Environment and Science (DES) to assess your application for a Marine Parks permit. If your application comprises an application for permission to conduct activities in a Marine Park of the State of Queensland, then identifying information collected on this form will be given to DES. If the Authority considers that the granting of the permission may restrict the reasonable use by the public of part of the Marine Park, then it may also require you to publish an advertisement containing any information about your application that the Authority reasonably requires.

Under the Regulations, if you are granted a permit, a copy of the permit document, which may include some identifying information such as your name and address, will be published on the Internet. The Authority will not otherwise disclose your personal information to any third party without your consent, unless it is required to do so by law.

More information

For more information on privacy and the Privacy Act, see the Privacy Commissioner's website at www.privacy.gov.au.

Electronic Dispatch – The Authority

By signing this application you are consenting to the Authority providing the decision under the Great Barrier Reef Marine Park Regulations 2019 (including any permit issued) electronically for the purposes of the *Electronic Transactions Act 1999*.

Privacy Statement – QPWS

The Department of Environment and Science is collecting the information on this form to assess your application for a permit. This information is required under the *Nature Conservation Act 1992*, the *Recreation Areas Management Act 2006*, the *Forestry Act 1959* and the *Marine Parks Act 2004*. The Department may have entered into an indigenous management agreement or indigenous land use agreement relating to adjacent National Parks under the *Nature Conservation Act 1992* or State Marine Parks under the *Marine Parks Act 2004* which may be subject to joint management arrangements. If so, the completed application form and relevant supporting documentation may be disclosed to the relevant indigenous organisation/s (including to any relevant Native Title Body Corporates) for the purpose of the Department consulting with or seeking the consent of that organisation (on the basis that your information may only be used for that purpose and is not to be disclosed to any other person).

Your personal information will not be otherwise disclosed to any other parties without your consent unless authorised or required by law, such as under the *Right to Information Act 2009* or the *Evidence Act 1977*. Further information about privacy is available on the Department's website: <http://www.des.qld.gov.au/legal/privacy.html>

Electronic Dispatch – QPWS

By signing this application you are consenting to the chief executive of the Department of Environment and Science or his/her delegate providing the decision (including any permit issued) electronically for the purposes of the *Electronic Transactions (Queensland) Act 2001*.

Declaration under the Oaths Act 1867 - Queensland

Note: It is a criminal offence to knowingly make a false or misleading statement in, or omit a material matter from, your application. By submitting this application, you declare that the information within the application is true and correct to the best of your knowledge.

I do solemnly and sincerely declare that:

- The information provided in this permit application is true and correct to the best of my knowledge.
- Where the applicant is a company, I am duly authorised by the company to sign this permit application on its behalf.
- The applicant[#] and any associated persons^{##} have no charges for breaking any law¹, and have not been found guilty of, pleaded guilty to, or been convicted by a court of any relevant offences in Australia or any other nation. I am not aware of any pending legal proceedings, under Australian law or internationally, which may be relevant to this application.
OR I declare the following (explain): *

- The applicant[#] has not had a relevant authority² suspended, cancelled or revoked in the past 3 years (if applying for a joint permit) or 5 years (if applying for a Commonwealth only permit)
OR I declare the following (explain): *

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I am not aware of any other matters which may be relevant³ to this application
OR I declare the following (explain): *

If this application is being made on behalf of a body corporate – to the best of my knowledge the body corporate is not under external administration
OR I declare the following (explain): *

I have read and understand the public liability, indemnity, release and discharge requirements of the managing agencies and I agree to comply with and be bound by these requirements.

and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867 (Qld)*.

Name (Block Letters)

Signature

Date

Name (Block Letters)

Signature

Date

Name (Block Letters)

Signature

Date

NOTE: Where this application is submitted by or on behalf of more than one person, the above declaration must be signed by all joint permit applicants. Where this application is submitted for and on behalf of a company, it must be signed in the name of the company by a person who is duly authorised by the company. The name and position of that person must be provided. If you are not a Director of the company that is making this application, you must provide an authority from the company to act on its behalf in matters regarding Marine Park/s permits.

¹'Breaking the law' includes any instance where the Federal Court has declared a contravention of a civil penalty provision in the GBRMP Act and any instance where a Queensland court has convicted the applicant for an offence under the *Marine Parks Act 2004*, *Nature Conservation Act 1992*, *Recreation Areas Management Act 2006*, *Forestry Act 1959* or an equivalent offence in another jurisdiction.

If you do have previous charges or convictions/contraventions, you may still be eligible to hold a permission, however the assessment will need to take into account any information you provide in relation to such matters before a decision can be made.

²If you have been convicted of an offence – with imprisonment being less than 30 months or no imprisonment was served – and a period of 10 years has passed, you are not required to disclose information about the conviction. Relevant authority means a permission granted under the Great Barrier Reef Marine Park Regulations 1983, or a permit / agreement or other authority granted under the *Marine Parks Act 2004*, *Nature Conservation Act 1992*, *Recreation Areas Management Act 2006*, *Forestry Act 1959*.

³Matters which may be relevant to this application include but are not limited to:

1. The applicant's likelihood of being able to comply with reasonable conditions that may be placed on the permission (such as the applicant's experience or qualifications).
2. Adverse finding, report or recommendation by a coroner which may or may not have resulted in a civil or criminal conviction.
3. Matters arising from dealings with other management agencies or regulators, for matters that may be relevant to the application (for example, Maritime Safety Queensland for boating safety).

for body corporates – including the body corporate, its executive officers, its parent body, and the parent body's executive officers.

for individuals – includes other persons who will be regularly or usually be in charge of the activity or business, or will regularly direct staff of the activity or business in their duties, or will be in a position to control or substantially influence the activity or business.